



# TOWN COUNCIL WORKSHOP MEETING

February 15, 2024 at 6:00 PM

Council Chambers – Town Municipal Center

## AGENDA

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**CALL TO ORDER** – *Mayor Leonard*

**INVOCATION** - *Councilman Savage*

**PLEDGE OF ALLEGIANCE** – *Mayor Leonard*

**PUBLIC COMMENT** – *Mayor Leonard*

**AGENDA ADOPTION** – *Mayor Leonard*

**SALARY STUDY RESULTS** - *Mr. Tolbert*

1. Salary Study Memo

**FY25 BUDGET REVIEW - SALARIES, BENEFITS AND CAPITAL IMPROVEMENTS** - *Mr. Tolbert*

**MAYOR & COUNCIL ANNOUNCEMENTS** – *Mayor Leonard*

**CLOSED MEETING** - *in Accordance with § 2.2-3711 (A) (1,) of the Code of Virginia for the discussion of employee assignment.*

2. Closed Meeting Motion

**CERTIFICATION OF CLOSED MEETING** - *in Accordance with § 2.2-3712 (D) of the Code of Virginia*

3. Certification Motion

**ADJOURN**

# Town of Chincoteague, Inc.



TO: Mayor Lenoard and Members of Council  
FROM: Michael Tolbert, Town Manager  
DATE: February 15, 2024  
SUBJECT: Employee Raises

As you know, EMS and CPD salaries were evaluated last Fall and Council subsequently approved the adjustment for those salaries in December of last year. I recently completed evaluation of General Government and Public Works Employees and the results were presented to the Budget and Personnel Committee at their Tuesday meeting.

The results of the evaluation indicate that an additional \$25,000 will be required for these 2 departments combined to establish parity with their cohorts.

**Council is asked to vote to approve this allocation.**

# Town of Chincoteague, Inc.



February 15, 2024 Committee:

CLOSED MEETING MOTION:

**In accordance with Section § 2.2-3711,A, 1 of the Code of Virginia I move that the Council convene a closed session for the purpose of discussion and review of appointment and salary of specific personnel.**

**Certification Motion:**

**In accordance with section 2.2-3712(D) of the Code of Virginia, I will entertain a motion that the Committee certify that to the best of each members' knowledge:**

- 1. Only public business lawfully exempted from open meeting requirements was discussed and**
- 2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered.**

*Ask for a vote by show of hands*